

Rochelle Park Board of Education
Executive 6:00 PM Regular Meeting 7:00 P.M.
September 29, 2020

- I. Call to Order
- II. Roll Call

Board Member	Present	Absent
Mr. Scott Kral, Vice President	X	
Mr. Adib Abboud	X	
Ms. Christina Holz	X	
Mrs. Teresa Judge-Cravello	X	
Mr. Gerard Sorrentino	X	
Ms. Layla Wuthrick	X	
Mr. Matt Trawinski, President	X	

Others Present:

- Dr. Sue DeNobile, Superintendent of Schools
- Mrs. Cheryl Jiosi, Business Administrator/Board Secretary
- Mrs. Cara Hurd, Director of Curriculum & Instruction
- Mr. Michael Alberta, Principal
- Dr. Steven Lahullier, Director of Technology
- Mrs. Ellen Kobylarz, Board Recording Secretary

III. Pledge of Allegiance

IV. Open Public Meeting Act, Chapter 231, P.L. 1975 Announcement

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests in discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record, and The Our Town, posted on the District website, at least 48 hours prior to the time of this meeting and in accordance with Chapter 231, P.L. 1975 in accordance with Chapter 231, P.L. 1975”

V. Executive Session (if needed)

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential matters which include personnel and contractual matters.

Motion Mr. Kral Second Mr. Abboud time 6:05 PM

Motion Mr. Kral Second Mr. Sorrentino time 7:04 PM

VI. Reports

- A. Superintendent Dr. DeNobile, thanked everyone involved with getting the district open and ahead of our targeted date. If you missed the back to school night, the nurse’s website has a presentation. There are a number of resolutions on the agenda tonight. Mr. Ramirez is retiring after 41 years, he will be missed, we wish him all the best. There are also some new appointments. Parents your children will be coming into a healthy environment. Dr. DeNobile,

reiterated to Parents if your children are not feeling well to please keep them home, if up to it they can still participate online. Remember to fill out the daily health forms.

- B. Business Administrator- Mrs. Jiosi announced that the three new classrooms are up and running. Each student has received a device, new laptops for teachers, white boards installed. District is supplying lunches at no charge, this is a state requirement. You can pick up lunches on Mondays and Wednesdays 12:00-1:30 by the Gym doors.
- C. Director of Curriculum and Instruction Mrs. Hurd reported that the state notified us that the state assessment will be NJELA no dates were given. In house we will do LinkIt Benchmark assessments for 4-8 and K-3.
- D. Principal Mr. Alberta announced that the Back to School Night presentation is posted on the website. He thanked the teachers stating good job. The parent portal is up and running he encouraged parents to go in and fill out the forms that are located in the portal. It's an easy way to have the information. Reentry all students will enter through certain doors. Temperatures will be taken, and students will proceed to their classrooms. He asked parents to please note the entry time, as students will not be allowed to enter early. Each day you must fill out a daily health form. Mr. Ramirez is retiring from the district, he is an excellent teacher and will be missed.
- E. Board Committees, as needed:
 - Ms. Wuthrick congratulated the Girls Scouts who earned their Bronze award. They are also participating in their backpacks for needy children campaign.
 - Mr. Trawinski thanked everyone for getting the building open for an earlier opening date. He hopes things can get back to normal soon including open meetings.
 - Mrs. Judge Cravello noted there were a couple of polices on the agenda. She thanked Dr. DeNobile and Ms. Holz for their role in getting these policies done. She wished everyone a successful and healthy opening.
- G. Board Liaison:
 - Ms. Holz announced that the NJSB will hold their convention on 10/20-10/22 virtually. The theme is Imagine Create and Lead. Any board member who would like to attend workshops should speak to Mrs. Jiosi for registration.
 - Mr. Kral stated the Boy Scouts did a great job at the 911 ceremony. Congratulations to Dean Pinto and Glen Brunet on their promotions, and adding "We are here for you like you are here for us- Be safe"
 - Mr. Trawinski Soccer is up and running, fully masked up, trying to get used to this new normal. It's affecting everything we do. He was happy to be a part of the opening day.
 - Mrs. Judge Cravello thanked the American Legion for the 911 service, it was wonderful. Congrats to the Girl Scouts.
 - Mrs. Judge Cravello inquired about the cleaning and disinfecting of the school. Dr. DeNobile stated that continuous cleaning is occurring, Mr. Trawinski explained the process adding it is a very proactive system for air quality improvement. We have done everything we can to make it a safe environment. Mrs. Jiosi added that we have PPE.
 - Mrs. Judge Cravello continued by asking what the procedure is if someone is sick. Mr. Alberta responded by stating if it is before school- stay home and work remotely. Ill at school is isolated and the parent will be called to come pick up that child. Custodians are in the common areas throughout the day cleaning. Teachers have supplies on hand in the classrooms.
 - Mrs. Judge Cravello asked if there was any notification regarding the district getting the tests.
 - Mr. Alberta and Dr. DeNobile both stated they have not heard anything regarding tests.

VII. Public Comment (Agenda Items Only)

The Board of Education reserves the right to hold public comment on agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person not to exceed 30 minutes. Citizens should give their name and address when recognized to speak.

No one from the public chose to speak

VIII. Items for Board Action-Resolutions

Routine Matters Resolutions R1-R10

R1. Approval of Minutes

Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent approves the minutes of the following meetings.

August 18, 2019 Special & Executive
August 25, 2019 Regular & Executive
September 1, 2020, Special & Executive

R2. Statement of Assurance

RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the submission of the Statement of Assurance regarding the use of paraprofessional staff for the 2020-2021 school year, to the New Jersey Department of Education.

R3. Policies

RESOLVED: on the recommendation of the Superintendent, the Board of Education approves a second reading and adoption of the following Policies.

- a) P3421.13 Postnatal Accommodations (new)
- b) P4421.13 Postnatal Accommodations (new)
- c) R1581 Domestic Violence (new)

R4. Procedure Books

RESOLVED: on the recommendation of the Superintendent that the Board of Education approves the School Districts Google Chromebook Guidelines, Procedures, and Information Handbook as well as the Parent/Guardian/Student Chromebook Agreement form, and Substitute Handbook.

R5. Professional Development Plan

RESOLVED: upon the recommendation of the Superintendent the Board of Education acknowledges that the District Professional Development Plan has been presented to the Board of Education for fiscal impact.

R6. Substitute Wages

RESOLVED: upon the recommendation of the Superintendent the Board of Education increases the substitute custodian rate of pay to \$17.00 per hour and the substitute teacher rate of pay to \$120.00 per day.

R7. Special Education Services

RESOLVED: upon the recommendation of the Superintendent, the Board approves a Central Auditory Processing Evaluation with Speech and Hearing Associates for student CST ID# 2002 at a cost of \$585.00.

R8. Special Education Services

RESOLVED: upon the recommendation of the Superintendent, the Board approves a Neurological Evaluation with Dr. Ladak for student CST ID# 2001 at a cost of \$650.00.

R9. Extended School Year

RESOLVED: that, upon the recommendation of the Superintendent of Schools, the Rochelle Park Board of Education approves the following Out of District Extended School tuition based on the student's IEP. * Tuition amounts have been updated upon receipt of contracts.

CST number	Placement	Tuition
CST1234	Cresskill Public School	\$4,619.00 *
CST3456	South Bergen Jointure Commission-Lodi	\$3,700.00
CST9801	Pascack Hills	\$1,715.00*
CST4567	New Bridges-Bergen County Special Services	\$7,800.00
CST7890	Washington South-Bergen County Special Services	\$7,800.00
CST0345	Windsor Learning Center	\$12,300.00*
CST0923	Windsor Learning Center	\$12,300.00*
CST0912	Essex Valley	\$9133.74
CST0145	Sage Day	\$3,600.00
CST8543	Phoenix Center	\$7,585.80
CST0456	Benway School	\$11,833.50
CST0567	Felician School	\$7,128.44

R10. Out of District Tuition

RESOLVED: that, upon the recommendation of the Superintendent of Schools, the Rochelle Park Board of Education approves the following Out of District tuition placements based on the student's IEP.

*Tuition amounts have been updated upon receipt of contracts.

Out of District Student Tuition 20-21

Student ID	Placement	Tuition
CST 1234	Cresskill Public School	\$58,872.00
CST 5678	River Edge BOE	\$65,964.00 *
CST 8901	Pascack Hills	\$35431.00*
CST 0789	River Edge BOE	\$65,964.00*
CST 4567	New Bridges-BCSS	\$82,620.00

CST 7890	Washington South-BCSS	\$64,980.00
CST 9012	Brownstone School-BCSS	\$62,640.00
CST 0678	Brownstone School-BCSS	\$62,640.00
CST 6780	Newmark High School	\$58,675.00*
CST 0123	Ridgefield Memorial High School	\$41,940.00
CST 0923	Windsor Learning Center	\$73,800.00*
CST 0345	Windsor Learning Center	\$73,800.00*
CST 0456	Benway School	\$72,578.80
CST 0912	Essex Valley	\$83,864.34
CST 0145	Sage Day	\$64,620.00
CST 8543	Phoenix Center	\$75,858.00

R1-R10

Motion Mr. Kral Second Mrs. Judge Cravello

Resolution R1

Roll Call 6-0-1 (Mrs. Wuthrick abstained from the August meeting minutes as she was not in attendance)

Resolution R2-R10

Roll Call 7-0

Motion Carried

Personnel Resolutions P1-P17

P1. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves tuition reimbursement for courses taken during the summer of 2020 as follows:

Angel Baker	\$352.50
Stephanie Fernandes	\$1006.50
Steven Lahullier	\$2190.00
Suh Nam	\$284.00
Allison Sherry	\$1006.50
Alison Sparaga	\$1006.50

P2. Crossovers

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the following faculty crossover as of September 1, 2020

Amanda Bellagamba	BA to BA+15 Step 2
Kaitlin Gallagher	BA+30 to MA Step 5
Tara Mizzoni	BA+15 to BA+30 Step 3
Suh Nam	MA to MA+15 Step 5

P3. Substitute List

RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve the following list of substitute teachers for the 2020-2021 school year at a rate of \$120.00 per day:

Olivia Greenwald

P4. Resignation /Retirement

RESOLVED: upon recommendation of the Superintendent that the Board of Education accept Samuel Ramirez's resignation letter dated August 31, 2020 for the purpose of retirement from the Rochelle Park School District effective November 1, 2020. We wish him much luck and happiness in his future endeavors.

Several Board members commented on Mr. Ramirez's retirement, Ms. Holz and Ms. Wuthrick shared memories of being in Mr. Ramirez's classes, the gymnastic shows. He got Ms. Wuthrick to run. Ms. Holz added he had such an impact on his students, energetic and fun. Mr. Trawinski remembered an 8th Grade trip where Mr. Ramirez was their own private secret service patrol. always keeping everyone safe. Mrs. Judge Cravello added he was always a teacher even on class trips, always expressing positivity. Mr. Kral stating, he was always there for the kids. Mr. Ramirez would come to the Sacred Heart basketball games to watch them play. That meant a lot to the kids. All the Board members wished Mr. Ramirez well in his retirement adding that it won't be easy to fill his shoes.

P5. Leave of Absence

RESOLVED: upon the recommendation of the Superintendent the Board of Education approves the EPSLA leave of Absence for employee # 65246845 from September 3, 2020 to September 11, 2020.

P6. Leave of Absence

RESOLVED: upon the recommendation of the Superintendent the Board of Education approves the EPSLA & EFMLEA leave of Absence for employee # 68085968 from September 8, 2020 to November 30, 2020.

P7. Leave of Absence

RESOLVED: upon the recommendation of the Superintendent the Board of Education approves the EPSLA & FMLA leave of absence and 45 accrued sick days for employee # 29231388 from October 1, 2020 to March 26, 2021.

P8. Leave of Absence

RESOLVED: upon the recommendation of the Superintendent the Board of Education approves the EPSLA & FMLA leave of absence, and 24.5 accrued sick days for employee # 63823272 from October 1, 2020 to February 23, 2021.

P9. LEAVE of Absence

RESOLVED: that the Board of Education does hereby approve the request of employee # 12350799 to go on EPSLA leave effective October 5, 2020 until October 19, 2020 at which time she will utilize sick & personal days until November 24, 2020, followed by 12 weeks of FMLA leave until February 24, 2021, trailed by 12 weeks of NJFLA, which will end on May 20, 2021.

P10. Appointment

RESOLVED: on the recommendation of the Superintendent, applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the

following individual for the reason indicated the Board of Education appoints Anthony Medaglia to the position of Unaffiliated Leave Replacement Teacher, effective September 29, 2020 until November 15, 2020 at a prorated salary of \$52,620. (Step 1 BA).

P11. Appointment

RESOLVED: on the recommendation of the Superintendent, applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated the Board of Education appoints Maria Miaoulis to the position of Unaffiliated Leave Replacement Classroom Aide, effective September 29, 2020 until February 26, 2021 at a salary as per the RPEA contract- Non-Certificated Classroom Assistant of \$21.00 per hour not to exceed 27.5 hours per week.

P12. Appointment

RESOLVED: on the recommendation of the Superintendent, applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated the Board of Education appoints Keely Coffey to the position of Unaffiliated Leave Replacement Classroom Aide, effective September 29, 2020 until March 31, 2021, at a salary as per the RPEA contract- Certificated Classroom Assistant of \$21.50 per hour not to exceed 27.5 hours per week.

P13. Appointment

RESOLVED: on the recommendation of the Superintendent, the Board of Education approves Simon Grigoryan to the list of Substitute Custodians, effective September 30, 2020 through June 30, 2021 a per diem rate of \$17.00 per hour.

P14. Appointment

RESOLVED: on the recommendation of the Superintendent, applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated, the Board of Education appoints Samara Latronica to the position of 3/5 Speech Language Specialist, for the 2020-2021 School year effective September 21, 2020 at a prorated salary of \$38,322.00 (60% Step 6 Level MA \$63,870.00 no benefits)

P15. Appointment

RESOLVED: on the recommendation of the Superintendent, applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated, the Board of Education appoints Claudia Fermano to the position of Unaffiliated Long-Term Leave Replacement Speech Language Specialist, effective September 16, 2020 until May 30, 2021 at a prorated salary of \$61,370.00 (Step 1 Level MA).

P16. Rescind Appointment

RESOLVED: upon the recommendation of the Superintendent the Board of Education rescinds the approval of Mary Monnachio to the Substitute Teacher list and Substitute School Nurse list effective September 30, 2020.

Both Mr. Kral and Mr. Trawinski thanked Mrs. Monnachio for her past service to the district.

P17. Student Field Experience

RESOLVED: upon the recommendation of the Superintendent that the Board of Education approve Claudia Allos, a student at Montclair State University studying speech pathology for 35 hours of Field Experience.

P1-P17

Motion Mrs. Judge Cravello Second Mr. Abboud
Roll Call 7-0
Motions Carried

Finance Resolutions F1-F17

F1. Bills List

Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent, approves a second August 2020 bill list attached and listed below.

A. General Funds- Fund 10& 11	\$359,407.47
B. Referendum Account-Fund 30	\$13,505.00
C. Cafeteria- Fund 60	\$602.75
TOTAL PAYMENTS FOR August	

TOTAL DISBURSEMENTS \$373,515.22

ATTACHEMENT

F2. Bills List

Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent, approves the September 2020 bill list attached and listed below.

A. General Funds- Fund 10& 11	\$317,880.80
B. Federal Grant – Fund 20	\$400.00
C. Referendum Account-Fund 30	\$1,945.00
D. Debt Service Fund 40	\$79,913.75
E. Cafeteria- Fund 60	\$4,020.73
TOTAL PAYMENTS FOR September	

TOTAL DISBURSEMENTS \$404,160.28

ATTACHEMENT

F3. Check Run

Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent, authorizes a check run for the month of September 2020 with the amounts to be approved at the October 2020 meeting.

F4. Payroll Authorization

RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the payroll for August 2020 as follows:

Aug-20	
Fund Gross Payroll	
Fund 10	196,620.51
Fund 20	
Fund 61	

Fund 62	
Total	196,620.51

F5. Monthly Budgetary Line Item Status Certifications

RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9c) 3, as of July, 2020 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

F6. Secretary & Treasurer's Reports

RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary's and Treasurer's Financial Reports for the months of July 2020.

F7. Transfers

RESOLVED, that the Rochelle Park Board of Education approves the line item transfers July 2020.

F8. Monthly Budgetary Line Item Status Certifications

RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9c) 3, as of August, 2020 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

F9. Secretary & Treasurer's Reports

RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary's and Treasurer's Financial Reports for the months of August 2020.

F10. Transfers

RESOLVED, that the Rochelle Park Board of Education approves the line item transfers August 2020.

F11. School Physician

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves a contract with Dr. Basil Bruno to provide School Physician Services for the school year 2020-2021 at a cost of \$4,000 effective September 10, 2020.

F12. BMI Contract

RESOLVED: upon the recommendation of the Superintendent, the Board approves the renewal of the BMI Benefits Student Accident Policy at a cost of \$3,750.

F13. Lobbyguard Contract

RESOLVED: upon the recommendation of the Superintendent, the Board accepts the quote from Lobbyguard for the visitor access system upgrade at a cost of \$3,200.

F14. Grant

RESOLVED: upon the recommendation of the Superintendent, the Board accepts the Digital Divide grant award of \$36,030 and authorizes the Business Administrator to issue the grant acceptance certification.

F15. AFLAC Contract

RESOLVED: upon the recommendation of the Superintendent, the Board approves an agreement with AFLAC to offer flexible spending accounts to district staff at no cost to the district.

F16. Proximity Learning Program

RESOLVED: upon the recommendation of the Superintendent, the Board approves a contract with Proximity Learning to provide Spanish to Kindergarten to fourth grade at a cost of \$21,250 and two Middle School classes at a cost of \$8,550 to meet state requirements.

F17. Facility Use

RESOLVED, that upon the recommendation of the Superintendent the Rochelle Park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities as well as construction at any time.

Group/Organization	Use/Purpose/Room	Dates	Rental Fee
Rochelle Park Soccer*	Field Monday through Friday 4PM-8 PM Saturdays 9AM-12PM Sundays 1PM-5PM	September 30, 2020 to November 22, 2020	None

*Dates adjusted from original request and pending review of insurance authorization.

F1-F17

Motion Mr. Sorrentino Second Ms. Wuthrick
Roll Call 7-0
Motions Carried

IX. Public Comment (Agenda and non-agenda items)

The Board of Education reserves the right to hold public comment on agenda and non-agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person not to exceed 30 minutes. Citizens should give their name and address when recognized to speak.

No one from the public chose to speak

X. Announcements: The next regular Board of Education meeting will be held on October 27, 2020 at 6:00 P.M. Executive Session and 7:00P.M. for Public Session in the Library/Media Center.

XI. Adjournment Motion Mrs. Judge Cravello Second Mr. Abboud at 7:49PM